

# WILBERFOSS PARISH COUNCIL

Clerk: Sarah Wills 2 Paddock Close Wilberfoss YORK YO41 5LX

01759 380123/07762 549292

[clerk@wilberfossparish.org.uk](mailto:clerk@wilberfossparish.org.uk)

[www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk)

## MINUTES

16<sup>th</sup> January 2020

**Present:** Chairman Judy Abernethy, Vice Chairman David Smith and Councillors Louise Ward, Kris Henderson, Richard Rains and Steve Abernethy, together with Ward Councillor Kay West, two applicants for the co-option vacancies and one observer.

The 15 minute question time was not utilised but the Chairman wished the community a very Happy New Year.

1. It was acknowledged that due to a move out of the area, Councillor St Giles had tendered her resignation. The vacancy created by her departure is currently being advertised. In the meantime, two applications were considered for the two existing vacancies that can be filled by co-option and Dominic Johnson and Claire Norman was duly proposed by Councillor Smith and seconded by Councillor Steve Abernethy.
2. There were no declarations of interest made by any Councillor present.
3. The Minutes of the Meetings of the 19<sup>th</sup> December 2019 were signed as a true record.
4. **Planning Matters**
  - 4.1 Councillors were notified that Planning Application PP-08243882 | Erection of a two storey extension and construction of a dormer window to rear and erection of a detached garage at 5 Main Street, Wilberfoss had been **approved**.
  - 4.2 Councillors were notified that Planning Application PP-08027581 | Change of use of part of paddock to extend domestic garden, erection of stables, erection of a single storey extension and erection of a detached garage | Boxers Cottage, Birker Lane, Wilberfoss had been **approved**.
5. Ward Councillor Kay West advised that East Riding of Yorkshire Council could be notified as early as February 2020 if their bid for funding (to dual the A1079 and provide a roundabout at Wilberfoss) has been successful. It was acknowledged that this is 18 months earlier than the Parish Council had been led to believe by representatives from ERYC attending the Parish Council meeting in November 2019. Ward Councillor West further advised that there was no update on the ongoing issues relating to the provision of funding and the meeting of representatives, following the planning approval granted to the owner of Wilberfoss Quarry.
6. The Clerk advised that the Parish Council's PC needed an update to Windows 10 following Windows' withdrawal of online assistance and security updates for Windows 7.
7. **Progress Reports and to address any issues outstanding from previous meetings**
  - 7.1 Members agreed to write formally to East Riding of Yorkshire Council to ask for details of the issues relating to Wilberfoss Quarry and in particular the lack of financial provision under the Community Benefit Fund.
  - 7.2 Five of the seven Speedwatch volunteers have been trained and a co-ordinator within the group is in place. Training is needed for the two additional members and the Clerk was tasked with organising this.
  - 7.3 It was acknowledged that the external perimeter lighting at Full Sutton Prison is still causing light pollution issues. The Clerk advised that she had spoken to a local resident who had in turn spoken directly to the Prison Governor. He had promised to address the issue. Beyond this it was felt little could be done without campaigning and extensive national support but it was agreed to bring the issues to the attention of Greg Knight MP.
  - 7.4 It was reported by the Clerk that her efforts to seek Flood Wardens to co-ordinate the Emergency Plan had not proved successful. The Plan will continue to be visible on the parish website but without co-ordinators.
  - 7.5 The Clerk advised that she had been unsuccessful in her bid for volunteer flag flyers. The request will still remain on

Action

the Parish Council noticeboards and in the meantime Councillor Rains offered his assistance.

7.6 The Clerk advised that funding has yet to be received from Costcutter following the installation of the litter bin on Main Street and their agreement to part fund the replacement. Intermittent chasers will be sent if necessary.

8. **Environment & Community matters (to include Highways and Footways, Health, Education, Transport, Policing, Street lighting and Community Groups).**

8.1 The next flag flying date is the 6<sup>th</sup> February and Councillor Ward agreed to make the necessary arrangements.

8.2 A further discussion took place about the provision of an interpretation board and it was acknowledged that any funding bid would need full public consultation. It was agreed to add this subject to the new online Parish Plan which will be drawn up over the coming months. The Clerk presented Councillors with details of village gateways which could be considered on Ling Lane to denote the entrance to the village. It is understood that somebody has put up a hand drawn 30 mph sign to encourage drivers to slow down.

8.3 Councillor Abernethy notified Councillors of a couple of forthcoming fundraising events which are being organised by the Tennis Club and Junior Football Club at the Pavilion. She further advised that the function rooms at The Pavilion will be decorated in the coming weeks.

8.4 A further discussion took place regarding the provision of an online Parish Plan and topics were considered for inclusion. These included biodiversity, traffic, provision of an annual calendar, multi-surface playing pitches and the designing of a village flag. Councillors were encouraged to continue to think of issues relating to village life and the Plan will be drawn up over the coming months.

8.5 A request to support a scheme to reduce traffic speeds in the village will be included in the Parish Plan.

8.6 The final version of the Grass Cutting Contract was approved and will be advertised for tender.

8.7 The Clerk advised that she had looked further into the provision of a Coat of Arms and it appears that there may be legal implications. Instead Councillor Henderson suggested the provision of a village flag which could be flown instead of the East Riding flag. A request for suggestions will be incorporated into the Parish Plan.

8.8 It was acknowledged that although there appeared to be a reduced level of dog fouling in general a number of the Keep Britain Tidy signs have been vandalised. The Clerk suggested that (as seen in a neighbouring parish) Dog Fouling stencils could be added to the village litter bins to encourage dog owners to use the general waste bins to dispose of dog foul waste. Councillors were in full agreement to the purchase of the necessary stencil equipment.

8.9 Members were advised that the Newsletter was being well received and agreed to a request to cover the cost of an increase in the size of it to allow for additional content.

8.10 It was acknowledged that the tin shed which houses Parish Council equipment is no longer fit for purchase. Agreement was reached to purchase an 8 ft x 6 ft shed by way of replacement.

8.11 It was agreed that the Clerk should make contact with a window cleaner to ask whether they would clean the village bus shelters biannually.

9. **Councillors Reports for future Agendas**

9.1 Councillor Smith advised that 3 Neighbourhood Watch co-ordinators are needed. The Clerk and Claire Norman volunteered, leaving a need for only one further co-ordinator. Viv Gyll will become the Communications Officer, following the forthcoming departure from the village of the current Communications Officer.

9.2 A further discussion took place regarding parked vehicles on the brow of the bridge on Main Street. Although legally parked on the highway, it was agreed that it should be discouraged as a form of antisocial behaviour as it can cause traffic issues.

9.3 Councillor Rains advised that recent wet weather has increased mud on village roads and the Clerk offered to contact East Riding of Yorkshire Council to ask when the road sweeper was next due in Wilberfoss.

9.4 Councillor Ward advised that 80+ elders will attend this year's Elders' Party on Sunday 26<sup>th</sup> January. This is an increase on numbers from last year. This was very well received by all in attendance.

10. **Administration Matters**

10.1 The Clerk explained the purpose of a Section 137 payment and notified members of an increase in the allowance.

11. **Finance** (In accordance with The Local Government (Access to Information) (Variation) Order 2006, Part 4(19) members of the public will be asked to leave the meeting before details of employees' salaries are revealed but will be permitted to stay for all other payment details. Copies of the Parish Council Minutes are displayed on the two Parish Council village notice boards on Main Street and Willow Park Road or at [www.wilberfossparish.org.uk](http://www.wilberfossparish.org.uk).)

11.1 The Clerk/RFO sought payment for the following transactions:-

Combined staff salaries and employment expenses	£650.71
Post Haste Limited (Newsletter printing)	£135.00
Acer Garden Services (Grounds Maintenance)	£447.60
1&1 IONOS (website hosting)	£5.99
Elders Party Expenses	£170.00
Elders Party Expenses	£17.98

11.2 The Precept was again set at £21,000.

Meeting closed 21.20

..... Chairman ..... Clerk